



2023

Call for Conference Registration

Federation of Business Disciplines March 8 -11, 2023
Hyatt Regency, Houston, TX



FBD - An organization of multiple perspectives with a single vision
50 years of bringing together the brightest minds to learn from one another

For both conference and hotel registration, visit www.fbdonline.org

Online Registration Deadline for Discounted Fees: 5:00 p.m. CST, February 13, 2023

Mail-in Registration Deadline for Discounted Fees: February 6, 2023 (Postmarked)

Online Late Registration Begins On/About: February 18, 2023

On-site Registration Available:

Beginning 11:00 a.m., Wednesday, March 8, 2023, in Exhibit Hall

Houston will be the host city for our 50th Anniversary! “America's fourth-largest city is a cosmopolitan destination, filled with world-class dining, arts, hotels, shopping and nightlife. Take a stroll through the historic Heights, spend the day exploring the Museum District or head down to Space Center Houston. Later on, grab a bite in one of dozens of award-winning restaurants, or hang out with the cool kids on Washington Avenue. There's always something to do in this Southern hospitality meets urban chic city.” (<https://www.visithoustontexas.com>). Our meeting in downtown Houston is at the heart of this vital urban city. Take a few steps to ride the METRORail to the Museum District or the Houston Zoo. Take part in the interactive nature of the Downtown Aquarium. Sporting events at Minute Maid Park are close by. The restaurant scene is a very diverse one in Houston and you can sample from a variety of cuisines.

FBD and its ten member associations joined together to form a federation, of which FBD serves as the umbrella organization. Established in 1974, FBD is a successful, nonprofit, volunteer-driven organization which has long been recognized as a premier multi-disciplinary platform for advancing business knowledge and practice, developing new standards of educational excellence, and encouraging intellectual and social interchange among academicians, university administrators, and their constituents. Additionally, FBD:

- Provides and coordinates an annual meeting for association members.
- Has a common general program in which all association members participate together.
- Provides a forum through its annual meeting to discuss and exchange ideas and to present formal research papers.
- Fosters professional growth and enrichment for members of each association.
- Provides information which can be used to improve classroom instruction, research, and academic or business development.
- Honors outstanding educators and recognizes distinguished papers presented at the meeting through sponsored events.

Both FBD overall and each of its ten member associations provide a variety of educational activities to help individuals in academic business education with professional development and scholarly opportunities. The programs prepared by FBD and its member associations will include both conceptual and empirical competitive papers addressing timely and relevant business issues. Many excellent invited papers, plenary sessions, tutorials and workshops will also be part of the conference offerings. One, or more, of FBD's ten member associations listed below will be sure to fit your professional development needs and interest.

American Accounting Association, Southwest Region
Association for Business Communication, Southwest
Association for Small Business & Entrepreneurship
Association of Business Information Systems
Association of Collegiate Marketing Educators

Decision Sciences Institute, Southwest
Southwest Academy of Management
Southwest Case Research Association
Southwestern Finance Association
Southwestern Society of Economists

Conference Hotel: Hyatt Regency, 1200 Louisiana Street, Houston, TX 77002 - Ph 713-654-1234

Conference Registration Fee Schedule

ALL conference attendees and presenters are required to register for the conference, including presenters, panelists, moderators/discussants, special guest speakers, etc. Please see the FAQs page of this document for more information about the expectations/rules related to these fees.

Your Conference Registration is comprised of three distinct parts:

FBD General Conference Registration Fee – Everyone is required to pay this fee once each conference attendance.

Association Registration Fee – Everyone must pay for at least one association registration fee. You must register for any association in which you are listed in the program as a presenter, moderator/discussant, panelist, etc.

Optional Conference Fees – These are optional fees you may elect to pay to attend the FBD Awards Banquet and Reception or to bring a guest to certain FBD conference events.

FBD General Conference Registration Fee

FBD Regular Member Early Registration Fee\$100.00
FBD Regular Member Late Registration Fee (after February 13) \$125.00

FBD Student Early Registration Fee \$50.00
FBD Student Late Registration Fee (after February 13)..... \$75.00

Association Registration Fees

American Accounting Association, Southwest

Registration Fee (includes proceedings & luncheon)... \$160.00
Student Registration Fee (includes same as above) \$100.00
Late Registration Fee (after February 13) \$185.00
Late Student Registration (after February 13) \$125.00
(No refunds within 10 days of the start of the conference - \$35 cancellation fee)

Association for Business Communication, Southwestern United States

Registration Fee (includes refereed proceedings & breakfast) . \$65.00
Student Registration Fee (includes same as above) \$40.00
Late Registration Fee (after February 13) \$75.00
Late Student Registration (after February 13) \$65.00
For ABC Membership, please go to www.businesscommunication.org

Association for Small Business & Entrepreneurship

Registration Fee (includes proceedings, breakfast & lunch)... \$100.00
Student Registration Fee (includes same as above) \$60.00
Late Registration Fee (after February 13) \$125.00
Late Student Registration (after February 13) \$70.00

Association of Business Information Systems

Registration Fee (includes proceedings, breakfast & journal) .. \$65.00
Student Registration Fee (includes same as above) \$40.00
Late Registration Fee (after February 13) \$75.00
Late Student Registration Fee (after February 13) \$50.00

Association of Collegiate Marketing Educators

Registration Fee (includes luncheon & proceedings)..... \$125.00
Student Registration Fee (includes same as above) \$75.00
Late Registration Fee (after February 13) \$150.00
Late Student Registration Fee (after February 13) \$100.00
Optional Guest Luncheon (may not be available onsite) . \$60.00
Workshop Fee – SEM CFA in AMOS..... \$50.00
For Membership Renewal Only- Not Attending FBD- Contact ACME Treasurer

Decision Sciences Institute, Southwest

Registration Fee for National DSI members \$60.00
Registration Fee for non-National DSI members \$105.00
Student Registration Fee for National DSI members \$15.00
Student Registration Fee for non-National DSI members \$60.00
Late Registration Fee (after February 13) \$105.00
Late Student Registration (after February 13) \$60.00
For Nat'l DSI Annual Membership, please go to <http://www.decisionsciences.org>
Free DSI Student Membership available at
<https://members.decisionsciences.org/application>

Southwest Academy of Management

Registration Fee \$175.00
Student Registration Fee \$75.00
Late Registration Fee \$200.00
Late Nonmember Registration Fee \$225.00
Late Student Registration Fee \$90.00
Optional Guest Luncheon \$50.00
SWAM registrations include annual SWAM membership, SWAM luncheon, 3 premium PDW, access to all SWAM conference presentations, events and proceedings

Southwest Case Research Association

Registration Fee (includes proceedings/breakfast)..... \$100.00
Student Registration Fee (includes same as above) \$50.00
Late Registration Fee (after February 13) \$120.00
Late Student Registration (after February 13) \$50.00

Southwestern Finance Association

Registration Fee (includes luncheon & reception) \$125.00
Student Registration Fee (includes same as above) \$100.00
No late registration allowed.
Friday Luncheon (Please check if attending).....

(On-site registration will not be available for SWFA.)
Dues payment & subscription fees for the Journal of Financial Research -
<https://onlinelibrary.wiley.com/journal/14756803>, click on The Journal of Financial Research, then on Subscribe to this journal, and then click Join the Society

Southwestern Society of Economists

Registration Fee (includes proceedings and breakfast) ... \$49.00
Student Registration Fee (includes same as above) \$10.00

Optional Conference Fees (Optional, but Nonrefundable and Nontransferable)

FBD Awards Reception and Banquet \$50.00
(Wednesday, March 8, 2023 – Reception at 6:30 p.m., Dinner at 7:30 p.m.)

FBD Guest Pass \$30.00
(Guests of Registered Members Only, Provides admittance to Exhibit Hall Events Only)

Note: Your registration payment for the conference will show as 'FED OF BUS DISCIPL – CHARITIES' on your credit card statement.

FBD Conference Registration Frequently Asked Questions (FAQs)

See End of FAQs document for specific Covid-related policies

1. What is FBD and Why Do I Have to Pay Them a Registration Fee?
FBD provides educational sessions for its attendees, but it also serves as the conference 'organizer'. The FBD registration fee is used to cover general conference costs such as exhibit hall activities, registration processing, credit card fees, etc. Association registration fees would be higher if FBD did not provide these activities for the associations.
2. Is Online Registration or On-site Registration available after the 'Early' Registration Deadline?
Yes. Online registration re-opens approximately one week after early online registration closes. You may also register on-site at the conference beginning at 11:00 a.m. on Wednesday of the conference. Registration is located inside the Exhibit Hall. Fees are higher after the early registration deadline passes. FBD registration fees are \$25 higher for late and on-site registration; association registration fees may also be higher.
3. When is the registration deadline to avoid higher registration fees?
Mail-in registrations are only accepted for early registrations. Mail-in registrations must be postmarked by February 6, 2023. Online early registration will open on/about December 1st. Online early registration will close at 5:00 p.m. CST on February 13th, 2023.
4. What is the cancellation/refund policy?
Refunds for cancellation of registration are granted only for extenuating circumstances. Registered attendees will receive a 100% refund of their FBD and association registration fee(s) if the request for registration cancellation is received and approved by the FBD Secretary/Treasurer at least ten (10) days prior to the start of the conference. Requests for cancellation within ten days of conference start (deemed to be 11:00 a.m. CST on Wed, March 8th) will not be approved and fees will not be refunded. There are NO exceptions (e.g., medical issues, death in the family, automobile accident, flight delays, etc.) to the ten day time limit. Requests for refunds must be made in writing directly to the FBD Secretary/Treasurer.
5. What if I am both a graduate student and a faculty member?
As long as you are currently enrolled full-time in a graduate program, even if you are also a full-time faculty member, you may register as a student member.
6. What is the FBD Awards Banquet and Reception and am I required to attend?
The Awards Reception and Banquet is held on Wednesday evening of the conference. Each association recognizes a Distinguished Paper and an Outstanding Educator at this banquet. Selection for one of these awards is quite an honor. Award winners are invited to the reception and banquet on a complimentary basis and provided with a small token of recognition. No cash awards are given at this event. Other association and FBD officers are also recognized for their service at this class event. You are only required to attend if you were selected for one of the Distinguished Paper or Outstanding Educator awards and your admission is provided on a complimentary basis in that case.
7. Who qualifies as a Guest for the Guest Pass?
Because the FBD conference is often held in family-friendly, well-desired locations, conference attendees may bring a family member or friend with them to the conference. These individuals may be a spouse, child, significant other, friend, etc. You may purchase a guest pass for this individual for \$30. The guest pass allows the guest to attend FBD general events (e.g., coffee breaks, Presidential Welcome Reception) held in the Exhibit Hall. The guest pass allows for entry **ONLY** into the Exhibit Hall. An individual with a guest pass may NOT attend any association sessions, meetings, breakfasts/luncheons, etc. Any one over the age of six (6) must have a guest pass to enter the Exhibit Hall. Guest Passes are only available to a guest of a registered conference attendee. The guest must not be affiliated with any higher education institution in an academic position.
8. What events can I participate in as a registered member of FBD?
As a registered member of FBD, you can attend any Exhibit Hall events. You can also attend all general sessions, meetings, and food & beverage events (except those designated for officers only) of the association(s) that you are registered for. One of the great features of this interdisciplinary conference is that your conference registration also entitles you to attend any technical/paper/panel session of any association. However, you cannot attend any business meeting or food & beverage event of an association unless you are registered for that association.

9. Which association(s) do I need to register for?
You MUST register for any association in which you are listed in the program of that association. This includes participation as a paper presenter, panelist, moderator/discussant, guest speaker, poster presenter, etc. If you have papers/participation in multiple associations, you must register for multiple associations. However, you must only pay the FBD registration fee once.
10. Can I attend other meetings in the conference if I am not registered for that part of the conference?
One of the great features of this interdisciplinary conference is that your conference registration also entitles you to attend any technical/paper/panel session of any association. However, you cannot attend any business meeting or food & beverage event of an association unless you are registered for that association.
11. Can I pay by mail?
Yes. But, payments by mail can only be made for early registration and must be postmarked by February 6th, 2023. If you must pay by check or do not want to pay online and you have missed the postmark deadline, you can pay by check while on-site at the conference. Late/on-site fees are higher.
12. Can I register online?
Yes. You can register online at www.fbdonline.org. Online registration for early registration will open on/about December 1st. Early registration will end at 5:00 p.m. CST on February 13, 2023. Late registration will re-open on the website about a week after early registration closes.
13. How will the online registration show up on my credit card statement?
Your registration payment will show up on your credit card statement as "FED OF BUS DISCIPL - CHARITIES".
14. Can I register on-site?
Yes. On-site registration opens at 11:00 a.m. on Wednesday, March 8nd, in the Exhibit Hall. Registration Hours are 11:00 a.m. – 5:30 p.m. on Wednesday, March 8th; 7:30 a.m. – 5:00 p.m. on Thursday, March 9th; and 7:30 a.m. – 4:00 p.m. on Friday, March 10th. Saturday registration hours are based on need. FBD registration fees are \$25 higher for late and on-site registration; association registration fees may also be higher.
15. How do I register online?
Go to www.fbdonline.org. At the top of the home page is a link to sign up for an account or login. Once you have logged in, you can shop for your registration options. Your registration fee includes the FBD required registration fee. To register for multiple associations without paying the FBD fee multiple times, please contact us at info@fbdonline.org.
16. What do I do if I am having registering online for the conference?
For the most part, individuals do not have trouble with our website registration. But, it is frustrating when they do. Often, the issue is due to university spam and security settings that won't allow our system to communicate with the university system. Do NOT get frustrated before you ask for help. Send an email to info@fbdonline.org, our Secretary/Treasurer Kelly Noe at noekelly@safsu.edu, our Webmaster Cheryl Prachyl at cprachyl@gmail.com or to our Executive Director Michelle McEacharn at mceacharn@ulm.edu. We can help you resolve the issue and get you on the way to registering. However, please note that deadlines will NOT be extended because of such website issues. Make sure to register early so that you have time to resolve issues in case you experience them.
17. What if I'm having trouble setting up an acceptable password?
Note that your FBD login password must be at least 12 characters in length, contain both an upper case and lower case letter, and include at least one number and one special character (\$, #, &, !, etc.). Contact us at info@fbdonline.org, cprachyl@gmail.com, noekelly@safsu.edu, or mceacharn@ulm.edu if you have trouble after trying a password that meets these criteria.
18. How do I get a copy of my conference registration receipt?
A receipt will be emailed to you when you register. However, sometimes university spam filters block the receipt from your email account. Please search for 'temptitle' as one option. You can always download your receipt, or another copy of your receipt. Log in to www.fbdonline.org. Click on View Orders and you can download a duplicate receipt from that page.

19. Can I attend the FBD Awards Reception and Banquet if I did not win one of the Distinguished Paper or Outstanding Educator awards?

Yes. One of the optional fees you can select is for the reception and banquet. The cost is \$50, which is highly subsidized by FBD. This is a professional, elegant affair. Business attire is expected. The reception begins at 6:30 p.m. The banquet begins at 7:30 p.m. The event is held on the Wednesday evening of the conference. However, do not pay for this event unless you know you can attend. The fee is nonrefundable and cannot be transferred to any other individual.

20. What if I need special accommodations?

Anyone who requires a special accommodation for a specific disability should contact the conference hotel at least one week prior to the conference. You should also communicate this need to the FBD General Program Chair, Eugenie Ardoin, at goodwin@ulm.edu.

21. I am an international attendee and the registration won't accept by payment because my zip code isn't valid. What do I need to do?

Enter 99999 as your zip code. The registration should work. If you continue to have problems with registering, contact FBD Secretary/Treasurer Kelly Noe at noekelly@sfasu.edu.

Covid-related Policies and Information –

FBD has updated our cancellation and refund policy for COVID-related reasons only to ensure individuals who are COVID positive are not tempted to attend the conference and potentially diminish the safety of our attendees. Those who receive a positive COVID test within the 10-day typical refund window, but before the start of the conference (deemed to be 11:00 a.m. on Wednesday, March 8th, 2023), may request a refund *upon sufficient proof of the positive test result*. The FBD fee will be returned to you. Each member association will make their own decision about refund of individual association fees.

If you suspect that you have been exposed to COVID and that you may put others at risk, we appeal to you to cancel your attendance and seek potential reimbursement from your home institution. Non-confirmed cases (e.g., no positive test) of COVID or exposure to COVID exposures will not suffice for purposes of a refund.

It is your responsibility to seek reimbursement for your fees from your home institution in the event of travel restrictions and/or illness related to Covid.

If you are experiencing symptoms, have been significantly exposed to Covid, or have received a positive Covid test result, it is your responsibility to withdraw from the conference and not expose others by attending.

FBD and its member associations are not responsible in the event you are exposed and/or contract Covid as a result of your attendance at the conference or as a result of your travel for the conference.

It is your responsibility to exercise the appropriate consideration so that you do not expose others to Covid nor potentially make others ill as a result of your exposure to Covid or other such contagious illnesses.

FBD will follow all safety protocols mandated by the State of Texas, City of Houston, and Hyatt Regency Houston and, thus, its attendees are expected to also follow those mandates.

Proof of Covid vaccination or a negative result from a Covid test may be required for participation in the FBD conference activities held in Houston, TX if local and/or other mandates exist.

Mail-in Registration Form
Valid for Early Registration Only – Must be Postmarked by February 6, 2023
FBD 2023 Conference – Hyatt Regency Houston, Houston TX
(Federal ID# 23-7399501)

See the FBD Call for Registrations and related FAQs page for more information about these fees. You must pay the FBD General Conference Fee and the registration fee for at least one association. You must register for any association in which you are presenting a paper, participating as a speaker or panelist, etc. Membership renewals only (not attending FBD) do not require payment of FBD registration fee. No refunds are available for cancellations that occur within ten days of conference start, regardless of reason.

Enter the appropriate amount in the space provided at the right for each applicable item. Then, add these amounts together to get your total registration cost.

FBD General Conference Registration Fee (You MUST select one of the FBD fees)

Regular Registration = \$100 (Student Registration = \$50)..... (REQUIRED FEE – YOU MUST PAY) _____

Association Registration Fees (You MUST select at least one of these registrations)

American Accounting Association, Southwest Please check if attending: *Thursday Luncheon* *Friday Luncheon*
 Registration Fee (includes proceedings & luncheons) = \$160.00 (Student Registration = \$100.00) _____
 (No refunds within 10 days of the start of the conference)

Association for Business Communication, Southwestern US For ABC Membership, please go to www.businesscommunication.org
 Registration Fee (includes proceedings & breakfast) = \$65.00 (Student Registration = \$40.00)..... _____

Association for Small Business & Entrepreneurship
 Registration Fee (includes proceedings, breakfast & lunch) = \$100.00 (Student Registration = \$60.00)..... _____

Association of Business Information Systems
 Registration Fee (includes proceedings, breakfast & journal) = \$65.00 (Student Registration = \$40) _____

Association of Collegiate Marketing Educators Please check if attending.....
 Registration Fee (includes luncheon & proceedings) = \$125.00 (Student Registration \$75.00) _____
 Non-ACME Member Optional Guest Luncheon (may not be available onsite) = \$60.00 _____

Decision Sciences Institute, Southwest
 For Nat'l DSI Annual Membership, please go to <http://www.decisionsciences.org> - Free DSI Student Membership available at <https://members.decisionsciences.org/application>
 For National DSI Members - Registration Fee = \$60.00 (Student Registration = \$15.00) _____
 For Non-national DSI Members – Registration Fee = \$105.000 (Student Registration = \$60.00) _____

Southwest Academy of Management *Thursday Luncheon included only if pre-registration occurs by 02/24/20 – Please check if attending.....*
 Registration Fee (includes luncheon and proceedings) = \$175.00 (Student Registration = \$75.00)..... _____
 Non-SWAM member Guest Luncheon (if paid by 02/24/20) = \$50.00..... _____

Southwest Case Research Association
 Registration Fee (includes proceedings/breakfast) = \$100.00 (Student Registration = \$50.00) _____

Southwestern Finance Association *Friday Luncheon included – Please check if attending*
Dues payment & subscription fees for the Journal of Financial Research - <https://onlinelibrary.wiley.com/journal/14756803>, click on The Journal of Financial Research, then on Subscribe to this journal, and then click Join the Society
 Registration Fee (includes luncheon & reception) = \$125.00 (Student Registration = \$100.00)..... _____

Southwestern Society of Economists
 Registration Fee (includes proceedings and breakfast) = \$49.00 (Student Registration = \$10.00) _____

Optional Conference Fees (Optional, but Nonrefundable and Nontransferable)

FBD Awards Reception and Banquet = \$50.00 (Wed, March 8, 2023 – Reception at 6:30 p.m., Dinner at 7:30 p.m.) _____

FBD Guest Pass = \$30.00 Each. Indicate Guest(s) Names Here _____ # Passes * \$30 = _____
 (Guests of Registered Members Only, Provides admittance to Exhibit Hall Events Only, Entry Pass Required for anyone Age 6 and Above)

Add the amounts in the right-hand blanks above and enter your total here\$ _____

First Name: _____ M.I. _____ Last Name: _____
 Name on Badge _____ Institution/Business Affiliation: _____
 Mailing Address: _____ City: _____ State: _____ ZIP: _____
 Telephone: _____ E-mail: _____

Check Here ONLY IF YOU REQUIRE VEGETARIAN MEALS _____

Complete the Mail-in Registration Payment Voucher on the next page, then mail both this page and the Payment Voucher to:

FBD Secretary/Treasurer Kelly Noe at Stephen F. Austin State University, PO BOX 13005, SFA Station, Nacogdoches, TX 75962
– or contact her at noekelly@sfasu.edu or 936.468.1530.

Mail-in Payment Voucher
Valid for Early Registration Only – Must be Postmarked by February 6, 2023
FBD 2023 Conference – Hyatt Regency Houston, Houston, TX
(Federal ID# 23-7399501)

Registration Payment for (Enter the Registrant Name as shown on previous page) _____

Registration Payment Total (Enter the total as shown on the previous page) _____

This payment represents my payment for registration to attend the FBD Annual Conference to be held in Houston, TX , March 8 – 11, 2023. The payment includes the required registration fee for FBD and the required registration fee for at least one association, which must include all associations in which I am listed as a participant on the program. I understand that there are no cancellations or refunds permitted within ten days of the conference start date. If paying by credit card, I also understand that the payment will show up on my credit card statement as 'FED OF BUS DISCIPL - CHARITIES'.

Payment by Check: (Make Check Payable to FBD)

If paying by check, please enter check amount and check number here: Check Amt _____ Check # _____

Payment by Credit Card:

If paying by credit card, check one and complete the following: MASTERCARD VISA AMERICAN EXPRESS

Credit Card #: _____ Exp _____ Billing Zip _____ Security Code _____

Cardholder Name: _____

Cardholder Billing Address: _____

Cardholder Signature: _____